



Asociația Pro Civica Oltenia
Bd. Dacia, bl. 14-16, sc. 2, et.3, ap. 13, Craiova, Dolj
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INFOPACK

TC - “Fundraisers in Action”

First Mobility

Date of the activities: 13th October – 20th October 2015

Location: Dubova, Romania

Nr of participants: 24 trainees, 2 of each organization (gender balance is preferable)

Age of the participants: minimum 20-years old (preferable persons with experience in the field of fundraising)

Partner Countries: Greece, Poland, Slovakia, Spain, Turkey, Czech Republic, Portugal, Italy, Estonia, Croatia, Bulgaria, Romania

Food and accommodation are 100% covered between 13th and 20th included (departure day, breakfast).

Project summary:

‘Fundraisers in action’ is a Erasmus+ mobility project for young people and youth workers.

The project is structured in three mobilities, each mobility will last for 8 days.

The first mobility involves 12 organizations from 12 countries of the Program, including the applicant organization; the second mobility involves 12 organizations from 12 countries of the Program, including 2 organizations from RO (without the applicant organization); the third mobility involves 10 organizations from 10 countries of the Program, including 2 organizations from RO (without the applicant organization).

An organization cannot participate in more than one mobility likewise one participant cannot take part at more than one mobility.



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The objectives of the project:

1. Increasing the involvement of 24 trainees with ages between 20 and 30 in activities aimed to identify the specific needs of the E+ projects cofunding and the complementary funding sources for 8 days.
2. Increased awareness of 24 trainees on identifying and attracting money and in-kind funding for E+ projects over 8 days.
3. Acquiring skills working of 24 trainees to identify and to choose management solutions for the stakeholders donors.

Food and Accommodation in Romania- 100% covered dates 13th and 20th included.

Food

3 meals/day will be provided for us. *The meals will be inspired by the traditional Romanian gastronomy. The menu will be adapted by the participant's special needs written in the application form.*

Transportation

Transport is covered up to these amounts:

Bulgaria : 180 euro/participant

Croatia : 275 euro/participant

Czech Republic : 275 euro/participant

Estonia : 275 euro/participant

Greece : 275 euro/participant

Italy : 275 euro/participant

Poland : 275 euro/participant

Portugal : 360 euro/participant

Slovakia : 275 euro/participant

Spain : 360 euro/participant

Turkey : 275 euro/participant



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We recommend you to find if possible plane tickets for the airport in TIMISOARA which is very close to Dubova rather than Bucharest. After having all the tickets bought from all the participants we will give you extra information regarding how to reach Dubova.

**Participants should cover the difference between this amount and the price of their ticket as a co-financing (if needed).*

*Participants will have to buy the tickets in advance and they will receive the money as soon as they send the travel documents. YOU CAN ALSO DISCUSS WITH THE NGO FOR THEM TO BUY THE TWO TICKETS PROCESS WHICH WILL BE EASIER FOR THE REIMBURSEMENT. **THE INVOICE IS MANDATORY.***

Conforming to our National Agency, the reimbursement will be made for all the participants through **bank transfer in their NGO's account.** The documents needed for the reimbursement are:

-receipt

-invoice

-boarding pass

-train tickets/bus tickets in original

-a declaration which the participants will complete in Romania.

Eligible means of transport: **bus, train, personal car, plane.**

Participants can arrive a couple days earlier or leave few days later and still cover the transportation through the project budget.

Accommodation

ACCOMMODATION OF THE PARTICIPANTS WILL BE MADE IN DOUBLE ROOMS GENDER BASED.

Dubova [https://en.wikipedia.org/wiki/Dubova, Mehedin%C8%9Bi](https://en.wikipedia.org/wiki/Dubova,_Mehedin%C8%9Bi) you can find here all the details you need. Also you can indulge <https://www.google.com/search?q=dubova&source=lnms&tbn=isch&sa=X&ved=0CAcQAUoAWoVChMIkoiG4KrnXwIVivEUCh0bNwqJ&biw=1366&bih=657> with beautiful pictures from the magnificent place on the Danube.

Logistics



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Starting with the ERASMUS+ program, a new tool MOBILITY TOOL, it's a very complex and useful for the applicant organizations. It helps both the Agency and the NGO to make the implementation much easier. In order for this to happen, for every project there will be a special section of evaluation for the participants. Every participant will receive by e-mail a survey regarding the mobility. PLEASE PROVIDE US A CORECT E-MAIL. We already have your e-mail on the application form. After the mobility ends, each participant will have to complete this survey when they will receive this mail. Our agency informed us about this process which will happen in a week within the end of the project.

Entertainment

After ending an exhausted day of activity (just kidding: D) we plan to have some more fun as a group. For the intercultural experience, we have the Intercultural nights in which every country will present their country in a different and unique way. So in order for this to happen, please try to bring with you things that will represent your culture. You can bring an ethnic costume or small gastronomic proof, traditional sweets or beverage ☺, flags, you can display short movie, music (we can provide laptop, video projector).

Activity Time Table

Every day Schedule:

9:00 – 10:00 - Breakfast

10:00- 11:30 - First session

11:30 -12:00- Coffee Break

12:00 - 13:30 - Second session

13:30 – 15:00 - Lunch

15:00 – 16:30 - Third session

16:30-17:00 - Coffee Break

17:00 – 18:30 - Fourth session

18:30 – 19:30 - Space for the day evaluation and for writing in the " Participant's Journal "

19:30 – 21:00– Dinner

Free time – fun activities!

Day 0 : the arrival of the participants (dinner and accommodation will be included)



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Day 1 : Let's meet each other/ Expectations and fears// The objectives of the project/ Group rules „TO DO LIST” & „NOT TO DO LIST”// Get to know E+ Program // Presentation of the Organizations/ “Secret friend” // Evaluation time/ **Intercultural evening (3 countries)**

Day 2 : Session Content : the activity of fundraising – conceptual delimitation / Life cycle of fundraising activities / „Building the Case for Support” / „Building the Fundraising Team”/ Evaluation time/**Intercultural evening (3 countries)**

Day 3 : (Re)Sources for co-financing E + projects / „Mapping Donnors” / Exchange of experience between the working groups / Evaluation time / **Intercultural evening (3 countries)**

Day 4 : CSR day : who ? what ? where ? when ? why ? / How to get co-financing E+ projects by CSR program / CSR program: Good and bad practices – 2 sessions / Evaluation time / **Intercultural evening (3 countries)**

Day 5 : Hosting community cultural visit / The interim evaluation of the course / " BEST OF" Evening

Day 6 : “Crowdfunding” / „Silent auctions” / „Online adoptions” / „Fundraising Software Products” for our not-for-profit youth work / Evening Sports at night

Day 7 : „Pay it Forward” / „Trandy bracelets of ribbons”, „Scratch cards”, „Ice bucket change” / Tips & tricks 4 fundraisers / Karaoke Night

Day 8 : “Fundraisers Test” – 2 sessions / Kino Night

DAY of departure : “Q&A” session / Final Evaluation/ Follow-up planning/ Diplomas, YouthPass, Closing Ceremony/ **Free time** ☺